

# Jordan Miller

January 16, 2026

Acme Corporation

RE: Insulation Worker

Dear Hiring Manager,

I am excited to apply for the Insulation Worker position at Acme Corporation, which I discovered on your careers page. With over five years of experience in the insulation industry, I am eager to contribute my skills and expertise to your team, renowned for its commitment to quality and safety. The opportunity to work with Acme Corporation, a leader in innovative insulation solutions, is particularly appealing to me, and I am enthusiastic about the possibility of being part of such a dynamic environment.

In my previous role at Eco-Friendly Insulation, I successfully led a team in the installation of insulation for a large commercial building project, where we exceeded energy efficiency targets by 20%. This achievement was made possible through meticulous planning and execution, ensuring that all safety regulations were adhered to while delivering high-quality work ahead of schedule. Additionally, I implemented a new training program for junior staff that improved our installation accuracy by 15%, which not only enhanced our team's performance but also fostered a culture of safety and compliance that I am proud to champion.

I am particularly skilled in working with various insulation materials, including fiberglass and spray foam, and I am knowledgeable about current best practices in the industry, which I believe aligns well with Acme Corporation's commitment to using cutting-edge technologies. I am looking forward to the possibility of bringing my strong work ethic and dedication to quality to your team. I would appreciate the opportunity to discuss how my experience and skills can contribute to your projects and goals further. Thank you for considering my application.

Sincerely,

Jordan Miller