

Jordan A. Smith

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Acme Corporation

RE: Internship Cad Designer

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Cad Designer position at Acme Corporation, as advertised on your careers page. With a strong foundation in computer-aided design principles and a passion for innovative solutions, I am excited about the opportunity to contribute to your team and learn from the talented professionals at Acme Corporation.

During my studies in Architectural Design at State University, I had the opportunity to work on a collaborative project that involved redesigning a community park. My team utilized AutoCAD and Revit to create detailed design models and presentations. My specific contributions included drafting precise layout plans and producing 3D renderings that effectively communicated our vision to stakeholders. As a result, our proposal was selected for implementation, demonstrating the real-world impact of our design work.

Additionally, I completed an internship at XYZ Engineering, where I assisted senior designers with developing technical drawings and specifications for commercial buildings. I learned to navigate the complexities of CAD software and gained hands-on experience in applying industry standards and best practices. One of my key achievements was streamlining the drawing review process, which reduced turnaround time by 20% and allowed the team to focus on higher-level design challenges.

I am eager to bring my skills in CAD design and my commitment to excellence to the Internship Cad Designer role at Acme Corporation. I would welcome the chance to discuss how my background and aspirations align with the goals of your team. Thank you for considering my application. I look forward to the possibility of contributing to your projects and learning from your esteemed team.

Sincerely,

Jordan A. Smith