

# Jordan Mitchell

January 16, 2026

Acme Corporation

RE: Internship Chef

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Chef position at Acme Corporation, which I discovered on your careers page. With a strong passion for culinary arts and a dedication to providing exceptional dining experiences, I am excited about the opportunity to contribute to your esteemed kitchen team during this internship.

During my recent culinary training at the Culinary Institute of Arts, I had the opportunity to lead a team project where we developed a unique five-course menu inspired by local seasonal ingredients. This experience sharpened my menu planning skills and taught me the importance of sustainability in cooking. Additionally, I have completed a summer internship at Gourmet Bistro, where I assisted the head chef in preparing daily specials and maintaining kitchen cleanliness, which resulted in a 20% increase in customer satisfaction ratings according to feedback forms.

I am particularly impressed with Acme Corporation's commitment to innovation and quality in your food offerings, and I am eager to bring my creativity and enthusiasm to your team. I believe that my strong work ethic, attention to detail, and ability to work collaboratively will enable me to contribute effectively to your kitchen environment. I look forward to the possibility of discussing this exciting opportunity with you. Thank you for considering my application.

Sincerely,

Jordan Mitchell