

# Jordan Thompson

January 16, 2026

Acme Corporation

RE: Internship Construction Worker

Dear Hiring Manager,

I am excited to apply for the Internship Construction Worker position at Acme Corporation, which I discovered on your company's careers page. With a strong interest in construction and a background in hands-on project work, I am eager to contribute to your team while gaining invaluable experience in the field.

During my time volunteering with Habitat for Humanity, I collaborated with a diverse group of individuals to assist in building homes for families in need. This experience not only honed my skills in carpentry and masonry but also deepened my understanding of teamwork and project management in a construction environment. Additionally, I completed a summer program in construction management, where I was able to apply theoretical knowledge to practical scenarios, including estimating costs and timelines for various projects. These experiences have equipped me with a solid foundation in construction practices and have fueled my enthusiasm for pursuing a career in this field.

I am particularly drawn to Acme Corporation due to its commitment to safety and innovation in construction. I am eager to learn from seasoned professionals and contribute positively to your ongoing projects. I am confident that my proactive attitude and willingness to learn will make me a valuable addition to your team. I look forward to the opportunity to discuss how my background, skills, and enthusiasm for construction align with the goals of Acme Corporation. Thank you for considering my application.

Sincerely,

Jordan Thompson