

Jordan Taylor

January 16, 2026

Acme Corporation

RE: Internship Credit Analyst

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Credit Analyst position at Acme Corporation, as advertised on your careers page. With a keen interest in finance and a strong analytical background, I am excited about the opportunity to contribute to your team and gain invaluable experience in credit analysis.

During my academic career at State University, where I am pursuing a Bachelor of Science in Finance, I have developed a solid foundation in financial analysis and risk assessment. As part of a team project, I analyzed the creditworthiness of local businesses by creating a comprehensive financial model that assessed various credit metrics. This experience not only honed my analytical skills, but also allowed me to apply theoretical knowledge to real-world scenarios, resulting in an increase in project accuracy by 20% compared to previous assessments.

Additionally, I interned last summer with a financial consulting firm, where I assisted in preparing detailed reports on credit risk assessments for small to medium-sized enterprises. My role involved gathering data, conducting market research, and evaluating financial statements to support senior analysts in making informed recommendations. By streamlining data collection processes, I helped reduce report preparation time by 15%, demonstrating my commitment to efficiency and attention to detail.

I am eager to bring my passion for finance and my proven analytical skills to the Internship Credit Analyst position at Acme Corporation. I would welcome the opportunity to discuss how my background, skills, and enthusiasm align with the needs of your team. Thank you for considering my application; I look forward to the possibility of contributing to Acme Corporation's success.

Sincerely,

Jordan Taylor