

Sophia Martinez

January 16, 2026

Acme Corporation

RE: Internship Customs Broker

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Customs Broker position at Acme Corporation, which I discovered on your careers page. With my strong foundation in international trade and logistics, coupled with a keen interest in customs regulations, I am eager to contribute to your team while gaining practical experience in a dynamic environment.

During my studies at the University of International Business, I excelled in courses such as International Trade Law and Customs Procedures, receiving a top grade in both. Additionally, I completed a project where I simulated the customs clearance process for imported goods, which involved researching and applying various regulations and tariffs. This hands-on experience sharpened my analytical skills and provided me with a comprehensive understanding of compliance requirements that are critical in the customs brokerage field.

Furthermore, I interned at a local freight forwarding company where I assisted in preparing customs documentation and communicating with customs officials to facilitate timely shipments. My ability to manage multiple tasks and maintain attention to detail was instrumental in reducing processing times by 15%. I believe these experiences have equipped me with the necessary skills to thrive as an Internship Customs Broker at Acme Corporation.

I am very interested in the opportunity to discuss my application further and to learn more about the initiatives and challenges faced by your team. Thank you for considering my application. I look forward to the possibility of contributing to Acme Corporation and enhancing my knowledge in customs brokerage.

Sincerely,

Sophia Martinez