

Jordan Mitchell

January 16, 2026

Acme Corporation

RE: Internship Electrician

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Electrician position at Acme Corporation, as advertised on your careers page. With a strong foundation in electrical theory and practical skills gained through my coursework at the technical college, I am eager to contribute to your team and learn from seasoned professionals in the field.

During my studies, I completed an extensive project where I designed and installed a small-scale solar panel system for a local community center. This hands-on experience not only enhanced my technical abilities but also taught me the importance of teamwork and effective communication with stakeholders. Additionally, I volunteered with a local nonprofit organization, assisting licensed electricians in residential wiring projects, which allowed me to apply safety standards and best practices in real-world scenarios.

I am particularly drawn to Acme Corporation's commitment to innovation and sustainability in electrical solutions. I am excited about the opportunity to work alongside your experienced electricians and contribute to projects that make a positive impact on the community. I am confident that my strong work ethic and willingness to learn will make me a valuable addition to your team.

Thank you for considering my application. I look forward to the possibility of discussing my qualifications further and exploring how I can contribute to Acme Corporation as an Internship Electrician.

Sincerely,

Jordan Mitchell