

Jordan Smith

January 16, 2026

Acme Corporation

RE: Internship Energy Analyst

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Energy Analyst position at Acme Corporation, which I discovered on your careers page. With a strong academic background in environmental science and a passion for sustainable energy solutions, I am eager to contribute my skills and learn from your esteemed team that is making significant strides in the energy sector.

During my time at University, I excelled in a project where I conducted an energy audit for our campus, identifying opportunities for efficiency improvements that could reduce energy consumption by 20%. This experience not only honed my analytical skills but also deepened my understanding of various energy systems and the importance of data-driven decision-making. Additionally, I interned at GreenTech Solutions, where I assisted in the analysis of renewable energy projects, utilizing software tools like MATLAB and Excel to model energy outputs and assess project feasibility. My efforts contributed to the successful launch of a solar panel initiative that is projected to decrease carbon emissions by 15% over the next five years.

I am particularly drawn to Acme Corporation's commitment to innovative energy solutions and its emphasis on sustainability. I believe that my proactive approach and analytical mindset will allow me to contribute effectively to your ongoing projects. I am excited about the opportunity to further discuss how my background, skills, and enthusiasm can align with the goals of Acme Corporation. Thank you for considering my application.

Sincerely,

Jordan Smith