

# Jordan Smith

January 16, 2026

Acme Corporation

RE: Internship Engineering Technician

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Engineering Technician position at Acme Corporation, as advertised on your careers page. With a strong foundation in engineering principles and a passion for innovative problem-solving, I am excited about the opportunity to contribute to your team and gain hands-on experience in a dynamic environment.

During my studies in Mechanical Engineering at State University, I completed a project where I collaborated with a team to design and prototype a sustainable energy solution. This experience not only honed my technical skills in CAD software but also taught me the importance of teamwork and communication in engineering projects. Furthermore, I interned at XYZ Manufacturing, where I assisted in improving the efficiency of a production line by analyzing workflows and suggesting modifications that resulted in a 20% increase in output. This blend of practical experience and technical knowledge equips me with the skills necessary to excel in the Internship Engineering Technician role.

I am particularly drawn to Acme Corporation because of your commitment to innovation and sustainability in engineering solutions. I am eager to bring my problem-solving abilities and collaborative mindset to your team, and I am confident that I can contribute positively to ongoing projects while learning from experienced professionals. I am looking forward to the possibility of discussing this exciting opportunity with you and exploring how I can support your engineering efforts at Acme Corporation. Thank you for considering my application.

Sincerely,

Jordan Smith