

# Jordan A. Mitchell

January 16, 2026

Acme Corporation

RE: Internship Environmental Engineer

Dear Hiring Manager,

I am excited to apply for the Internship Environmental Engineer position at Acme Corporation, which I discovered through your company's careers page. As a passionate environmental engineering student at the University of California, I am eager to contribute my academic knowledge and hands-on experience to your dynamic team, while also gaining valuable insights from industry leaders in sustainable practices.

During my coursework, I had the opportunity to lead a project that focused on reducing water consumption on campus by 20%. This involved conducting a comprehensive audit of current water usage and developing an innovative rainwater harvesting system, which was successfully implemented last semester. Additionally, I interned at Green Solutions, where I assisted in the design of a green roof for a commercial building, which not only improved energy efficiency but also enhanced biodiversity in an urban environment. These experiences have honed my problem-solving skills and provided me with a strong foundation in environmental assessment and sustainable design practices.

I am particularly impressed by Acme Corporation's commitment to sustainable engineering solutions and community engagement. I am eager to bring my skills in data analysis and project management to your team, and I am enthusiastic about the possibility of contributing to exciting projects that align with my values and career aspirations. I would welcome the opportunity to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation.

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

Jordan A. Mitchell