

Emily Carter

January 16, 2026

Acme Corporation

RE: Internship Environmental Scientist

Dear Hiring Manager,

I am excited to apply for the Internship Environmental Scientist position at Acme Corporation, as advertised on your careers page. With a strong academic background in Environmental Science and a passion for sustainable development, I believe I can contribute effectively to your team's efforts in promoting environmental stewardship and innovative solutions.

During my studies at the University of California, Berkeley, I participated in a research project focused on assessing the impact of urban runoff on local waterways. This experience allowed me to develop strong analytical skills as I collected and analyzed water samples, ultimately contributing to a report that recommended sustainable urban planning strategies. Additionally, I completed an internship with Green-Tech Solutions, where I assisted in the development of a community recycling program that increased local participation by 40% within six months. These experiences have equipped me with practical skills in data analysis, project management, and community engagement—qualities I am eager to bring to Acme Corporation.

I am particularly impressed with Acme Corporation's commitment to innovative environmental solutions and its recent initiatives in renewable energy. I am eager to learn from your team and contribute my knowledge and enthusiasm to your projects. I look forward to the opportunity to discuss how my background, skills, and motivations align with the goals of Acme Corporation. Thank you for considering my application.

Sincerely,

Emily Carter