

# Jordan Lee Thompson

January 16, 2026

Acme Corporation

RE: Internship Executive Chef

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Executive Chef position at Acme Corporation, which I discovered on your careers page. With a passion for culinary excellence and a strong desire to learn from industry leaders, I believe this opportunity aligns perfectly with my career aspirations and skills. Your commitment to innovation and quality in the culinary arts is truly inspiring, and I am eager to contribute my creativity and dedication to your team.

During my recent tenure at Gourmet Bistro, I had the privilege of working closely with the culinary team to create seasonal menus that highlighted local ingredients. One of my proudest achievements was collaborating on a farm-to-table initiative that increased our customer satisfaction scores by 30% within three months. By conducting thorough research and developing relationships with local farmers, we were able to design dishes that not only celebrated our region's flavors but also supported sustainable practices. Additionally, my role as a team leader in a fast-paced kitchen environment has honed my ability to maintain high standards during peak service hours while ensuring a collaborative atmosphere among staff.

I am particularly drawn to the culture of mentorship at Acme Corporation and would relish the opportunity to learn from seasoned chefs who share my passion for culinary innovation. I am confident that my proactive approach and passion for cooking will make a positive contribution to your esteemed kitchen. I would love the chance to discuss my application further and explore how I can contribute to the ongoing success of Acme Corporation. Thank you for considering my application, and I look forward to the possibility of working together.

Sincerely,

Jordan Lee Thompson