

Sophia Martinez

January 16, 2026

Acme Corporation

RE: Internship Family Lawyer

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Family Lawyer position at Acme Corporation, as advertised on your careers page. With a strong academic background in family law from XYZ University and hands-on experience through my volunteer work, I am eager to contribute to your team and support your clients in navigating complex family legal matters.

During my time as a volunteer at the Family Law Clinic, I successfully assisted in preparing legal documents for four child custody cases, which required meticulous attention to detail and a deep understanding of family law principles. My efforts not only facilitated smoother processes for the families involved but also resulted in positive outcomes, with two cases achieving favorable settlements. Furthermore, I conducted legal research on recent changes to child support guidelines, presenting my findings to a group of law students, which helped enhance our understanding of the evolving legal landscape. This experience has honed my analytical skills and fueled my passion for advocating for families in need.

I am particularly drawn to Acme Corporation for its commitment to providing compassionate legal services and its innovative approach to family law. I am eager to bring my knowledge and skills to your esteemed firm, and I am excited about the opportunity to learn from experienced professionals in a collaborative environment. I would appreciate the chance to discuss how my background and aspirations align with the goals of Acme Corporation.

Thank you for considering my application. I look forward to the opportunity to speak with you further about how I can contribute to your team as an Internship Family Lawyer.

Sincerely,

Sophia Martinez