

Jordan Mitchell

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Acme Corporation

RE: Internship Financial Advisor

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Financial Advisor position at Acme Corporation, which I discovered on your careers page. As a finance major with a strong passion for helping clients achieve their financial goals, I am excited about the opportunity to contribute to your team while furthering my knowledge in the financial advisory sector.

During my time at university, I successfully completed a project that involved analyzing investment portfolios for a simulated financial advisory firm. I collaborated with a team to assess risk and recommend asset allocations based on market trends and individual client profiles. This experience not only honed my analytical skills but also deepened my understanding of client needs and how tailored financial strategies can lead to successful outcomes. Additionally, I interned at a local credit union, where I assisted in preparing quarterly financial reports and developed budgeting strategies for clients, resulting in a 15% increase in client satisfaction ratings during my tenure.

I am particularly drawn to Acme Corporation because of your commitment to providing personalized financial solutions and your innovative approach to financial planning. I am eager to bring my skills in data analysis, client communication, and strategic planning to your team. I believe that my proactive approach and dedication to client success make me a strong fit for this role.

I look forward to the opportunity to discuss how my background and skills align with the needs of Acme Corporation. Thank you for considering my application for the Internship Financial Advisor position.

Sincerely,

Jordan Mitchell