

# Jordan E. Martinez

January 16, 2026

Acme Corporation

RE: Internship Financial Analyst

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Financial Analyst position at Acme Corporation, which I discovered on your careers page. With a strong academic background in finance and hands-on experience in data analysis, I am eager to contribute to your team and leverage my skills in a dynamic environment.

During my time at State University, I excelled in a Financial Modeling course, where I developed a comprehensive model that projected the financial impacts of different market scenarios for a local startup. This project not only honed my analytical skills but also resulted in a 15% increase in their investment attractiveness, as confirmed by my professor and the startup's founder. Additionally, I interned with a regional bank, where I assisted in preparing quarterly financial reports and conducted variance analysis that identified key cost-saving opportunities amounting to \$20,000 for the client. These experiences have equipped me with a strong foundation in financial analysis and reporting, making me well-prepared for the challenges of this internship.

I am particularly drawn to Acme Corporation because of its commitment to innovation and excellence in financial services. I am excited about the opportunity to learn from your talented team and contribute to the impactful projects at Acme. I would welcome the chance to discuss how my academic achievements and experiences align with the goals of your team. Thank you for considering my application; I look forward to the possibility of contributing to Acme Corporation.

Sincerely,

Jordan E. Martinez