

Jordan Smith

January 16, 2026

Acme Corporation

RE: Internship Financial Examiner

Dear Hiring Manager,

I am excited to apply for the Internship Financial Examiner position at Acme Corporation, as advertised on your careers page. With a strong academic background in finance and a keen interest in regulatory compliance, I am eager to contribute to your team and gain hands-on experience in financial examination and analysis. Acme Corporation's commitment to integrity and innovation in financial practices aligns perfectly with my career aspirations.

During my studies at State University, I excelled in courses such as Financial Analysis and Risk Management, where I achieved a top 5% ranking in my class. Additionally, as a member of the Finance Society, I led a project that assessed the financial health of local businesses through detailed audits and ratio analyses, presenting our findings to stakeholders which resulted in actionable insights for improving their financial strategies. This experience not only honed my analytical skills but also deepened my understanding of compliance regulations and the importance of ethical financial practices.

Furthermore, I completed an internship at XYZ Consulting, where I assisted in evaluating clients' financial records to ensure adherence to industry standards. I contributed to developing a compliance checklist that was adopted by the firm, which streamlined the auditing process and enhanced our efficiency by 15%. This role reinforced my ability to work collaboratively in a fast-paced environment and sharpened my attention to detail—qualities I believe are essential for a successful financial examiner.

I am genuinely interested in the opportunity to further discuss how my background and skills align with the needs of Acme Corporation. Thank you for considering my application. I look forward to the possibility of contributing to your esteemed team and learning from the talented professionals at Acme Corporation.

Sincerely,

Jordan Smith