

# Jordan Reynolds

January 16, 2026

Acme Corporation

RE: Internship Forensic Accountant

Dear Hiring Manager,

I am excited to apply for the Internship Forensic Accountant position at Acme Corporation, which I discovered on your careers page. With a strong academic background in accounting and a keen interest in forensic analysis, I am eager to contribute my skills and enthusiasm to your esteemed team. Acme Corporation's commitment to integrity and precision in financial investigations resonates with my professional aspirations, and I am looking forward to the opportunity to learn from your talented team.

During my studies at State University, I had the opportunity to participate in a forensic accounting project where I worked alongside a team to analyze financial statements for discrepancies. My role involved employing analytical techniques and leveraging software tools to identify potential fraud indicators, resulting in a detailed report that was presented to our faculty. This experience honed my analytical skills and provided me with practical knowledge of forensic accounting principles, making me confident in my ability to contribute to your investigations at Acme Corporation. Additionally, I completed an internship with a local accounting firm, where I assisted in preparing audit reports and conducting due diligence on client accounts. This exposure has not only sharpened my financial acumen but also reinforced the importance of meticulous attention to detail in forensic accounting.

I am particularly impressed by Acme Corporation's innovative approach to forensic investigations, and I am eager to bring my academic background and practical experience to your team. I would welcome the opportunity to discuss how my skills and passion align with the needs of your department. Thank you for considering my application; I look forward to the possibility of contributing to Acme Corporation's success.

Sincerely,

Jordan Reynolds