

Jordan Alexander Smith

January 16, 2026

Acme Corporation

RE: Internship Heavy Equipment Operator

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Heavy Equipment Operator position at Acme Corporation, as advertised on your company's careers page. With a strong passion for construction and heavy machinery, I am eager to contribute my skills and dedication to your esteemed team while gaining valuable hands-on experience in the field.

During my studies in Construction Management at Springfield Community College, I completed a comprehensive training program focused on heavy equipment operation, where I gained proficiency in operating excavators, bulldozers, and backhoes. My commitment to safety and efficiency was recognized when I led a team project to simulate a construction site, successfully demonstrating our ability to complete tasks 20% faster than anticipated while adhering to safety regulations. Additionally, I volunteered for a summer program with a local construction firm, where I operated equipment for a community development project, helping to clear debris and level ground for new housing. This experience not only honed my technical skills but also reinforced my ability to work collaboratively under pressure.

I am particularly drawn to the opportunity at Acme Corporation due to your commitment to innovation and excellence in the construction industry. I am excited about the prospect of working alongside seasoned professionals and contributing to meaningful projects that push the boundaries of what is possible in heavy machinery applications. I would love the chance to discuss how my background, skills, and enthusiasm align with the needs of your team. Thank you for considering my application; I look forward to the opportunity for further discussion.

Sincerely,

Jordan Alexander Smith