

Maria Gonzalez

January 16, 2026

Acme Corporation

RE: Internship Immigration Attorney

Dear Hiring Manager,

I am thrilled to apply for the Internship Immigration Attorney position at Acme Corporation, as advertised on your careers page. With a strong academic background in immigration law and hands-on experience through various volunteer initiatives, I believe I am well-prepared to contribute to your team and support your clients in navigating the complexities of immigration processes.

During my time at law school, I completed a clinical program where I assisted in representing clients seeking asylum. I took lead on a case that involved meticulous research and the preparation of legal documents which ultimately resulted in a successful outcome for our client. This experience not only honed my legal writing and analytical skills but also deepened my understanding of the emotional and social aspects of immigration issues. Additionally, I interned at a local non-profit organization where I worked directly with immigrants, providing assistance with visa applications and legal counsel. My ability to communicate effectively and empathetically with diverse populations helped to ensure that our clients felt understood and supported throughout their legal journeys.

I am particularly drawn to this internship at Acme Corporation due to your commitment to high ethical standards and advocacy for underrepresented communities. I am eager to bring my passion for immigration law and my practical experiences to your esteemed firm. I would greatly appreciate the opportunity to discuss how my background and skills can align with the goals of your team. Thank you for considering my application; I look forward to the possibility of contributing to Acme Corporation.

Sincerely,

Maria Gonzalez