

# Jordan Taylor

January 16, 2026

Acme Corporation

RE: Internship Investment Analyst

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Investment Analyst position at Acme Corporation, as advertised on LinkedIn. With a strong academic background in finance and a recent internship experience at a boutique investment firm, I am excited about the opportunity to contribute my skills and passion for investment analysis to your team.

During my internship at XYZ Investments, I was responsible for conducting comprehensive market research that supported the analysis of potential investment opportunities. I developed a financial model that projected revenue growth for a start-up in the technology sector, which resulted in a 15% increase in the firm's investment proposal approval rate. Furthermore, I collaborated with senior analysts to assess portfolio performance, utilizing data visualization techniques to present findings effectively to stakeholders. This experience honed my analytical skills and provided me with a practical understanding of investment strategies and market dynamics.

In addition to my hands-on experience, I have excelled academically, maintaining a GPA of 3.8 while completing coursework in Financial Analysis, Corporate Finance, and Investment Strategies. I was also actively involved in the Finance Club at my university, where I led a team project that analyzed emerging market investments, culminating in a presentation to local investors. These achievements reflect my ability to work collaboratively and think critically in high-pressure environments, which I believe are essential skills for the Internship Investment Analyst role.

I am very much looking forward to the possibility of discussing how my background, skills, and enthusiasms align with the needs of Acme Corporation. Thank you for considering my application; I hope to speak with you soon about the opportunity to contribute to your team.

Sincerely,

Jordan Taylor