

Sophia Chen

January 16, 2026

Acme Corporation

RE: Internship Investment Banker

Dear Hiring Manager,

I am writing to express my enthusiastic interest in the Internship Investment Banker position at Acme Corporation, as advertised on your careers page. With a strong academic background in finance and hands-on experience in financial analysis, I am eager to contribute to your team and learn from the esteemed professionals at Acme.

During my time at university, I served as a financial analyst intern at XYZ Investments, where I played an integral role in a team that successfully evaluated a \$10 million acquisition deal. My responsibilities included conducting market research, analyzing financial statements, and presenting our findings to senior management. This experience not only honed my analytical skills but also taught me the importance of clear communication in conveying complex financial concepts. Additionally, I led a team project in my Advanced Corporate Finance course where we developed a comprehensive valuation model for a startup company. Our model was recognized as the best in class, and I believe this experience underscores my ability to apply theoretical concepts to real-world scenarios.

I am particularly drawn to Acme Corporation due to its reputation for innovative investment strategies and commitment to fostering talent. I am excited about the prospect of working alongside a team that values creativity and analytical precision. I would welcome the opportunity to discuss how my background, skills, and enthusiasm can be aligned with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your dynamic team.

Sincerely,

Sophia Chen