

Jordan Smith

January 16, 2026

Acme Corporation

RE: Internship Landscape Architect

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Landscape Architect position at Acme Corporation, as advertised on your careers page. With a strong academic background in landscape architecture and a passion for sustainable design, I am excited about the opportunity to contribute to your team and work on innovative projects that enhance the natural environment.

During my studies at State University, I had the opportunity to work on a collaborative project that involved redesigning a local park to improve accessibility and biodiversity. My role included conducting site analysis and creating detailed design proposals, which not only improved the park's functionality but also incorporated native plant species to support local wildlife. This project was recognized by faculty as a model for sustainable design practices, and it further solidified my commitment to integrating ecological considerations in landscape architecture.

Additionally, I completed an internship with Green Spaces LLC, where I assisted in the design of a community garden initiative. My responsibilities included drafting plans and presenting them to community stakeholders. The project successfully garnered funding for the construction phase, and the garden has since become a vibrant community hub. This experience taught me the importance of client engagement and how thoughtful design can foster community connections.

I am eager to bring my skills in design, project management, and sustainable practices to Acme Corporation. I would love the opportunity to discuss how my background, skills, and enthusiasms align with the goals of your team. Thank you for considering my application; I look forward to the possibility of contributing to your esteemed projects.

Sincerely,

Jordan Smith