

# Jordan Taylor

January 16, 2026

Acme Corporation

RE: Internship Legal Researcher

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Legal Researcher position at Acme Corporation, which I discovered on your careers page. As a third-year law student at State University, I have developed a keen interest in legal research and analysis, and I am eager to contribute my skills to your esteemed team.

During my time at State University, I completed a project where I assisted a professor in researching case law related to environmental regulations. This experience not only honed my research skills but also allowed me to develop a comprehensive understanding of the complexities involved in legal frameworks. I successfully identified key precedents which contributed to the professor's publication in a leading environmental law journal. Additionally, I completed an internship with a local non-profit organization, where I conducted legal research to support their advocacy work. I was able to draft briefs that highlighted pertinent legal arguments, which helped secure favorable outcomes in two significant cases.

I am particularly drawn to Acme Corporation due to your commitment to innovative legal solutions and your focus on social justice initiatives. I am excited about the opportunity to learn from a team that values rigorous research and analysis, and I am eager to bring my background in legal research to contribute to your ongoing projects. I would appreciate the opportunity to discuss my application in further detail and explore how I can support your legal team at Acme Corporation. Thank you for considering my application.

Sincerely,

Jordan Taylor