

Jordan Smith

January 16, 2026

Acme Corporation

RE: Internship Linux Administrator

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Linux Administrator position at Acme Corporation, as advertised on your careers page. With a strong foundation in Linux systems and a passion for technology, I am excited about the opportunity to contribute to your team and further develop my skills in a dynamic environment.

During my recent coursework in Computer Science at State University, I completed a project where I successfully deployed a web application on a Linux server, utilizing Apache and MySQL. This experience not only strengthened my knowledge of server management but also honed my troubleshooting skills when I encountered configuration challenges. Additionally, I interned at Tech Solutions, where I assisted in the maintenance of a network of Linux servers. I implemented monitoring solutions that improved uptime by 20%, demonstrating my ability to proactively identify and resolve potential issues before they affected operations.

I am particularly drawn to Acme Corporation's commitment to innovation and quality. I am eager to bring my strong analytical skills, attention to detail, and hands-on experience to your team. I believe that this internship would provide me with the perfect platform to learn from industry professionals while adding value to your organization.

I am looking forward to the opportunity to discuss how my background, skills, and enthusiasm align with the goals of Acme Corporation. Thank you for considering my application; I hope to speak with you soon.

Sincerely,

Jordan Smith