

# Jordan A. Mitchell

January 16, 2026

Acme Corporation

RE: Internship Marine Biologist

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Marine Biologist position at Acme Corporation, which I discovered on your careers page. With a strong passion for marine ecosystems and a solid foundation in marine biology, I am excited about the opportunity to contribute to your team's innovative research efforts and conservation projects.

During my studies at the University of California, Santa Barbara, I participated in a research project focused on the impact of climate change on coral reef ecosystems. This experience allowed me to develop hands-on skills in data collection and analysis, as I conducted underwater surveys to assess coral health. Our findings were presented at the university's annual marine science symposium, earning recognition for their relevance to ongoing conservation strategies. Additionally, I completed an internship with the Coastal Conservation Alliance, where I collaborated with a team to restore native seagrass beds. Through this project, I gained experience in habitat assessment and learned the importance of community engagement in conservation initiatives.

I am particularly drawn to Acme Corporation's commitment to sustainable marine research and its innovative approaches to marine conservation. I am eager to bring my background in marine biology, along with my passion for research and environmental stewardship, to your esteemed organization. I look forward to the possibility of discussing how my experiences and skills align with the goals of your team. Thank you for considering my application.

Sincerely,

Jordan A. Mitchell