

# Jordan Smith

January 16, 2026

Acme Corporation

RE: Internship Middle School Teacher

Dear Hiring Manager,

I am excited to apply for the Internship Middle School Teacher position at Acme Corporation, which I discovered on your careers page. As an aspiring educator with a strong passion for fostering a love of learning in young minds, I believe this internship aligns perfectly with my skills and career goals. I am eager to contribute to your school community and help cultivate an engaging and supportive learning environment for students.

During my time as a volunteer tutor at the local community center, I successfully helped middle school students improve their math skills, with one particular student increasing his grade from a C to an A in just one semester. This experience taught me the importance of personalized teaching methods and adapting my approach to meet the unique needs of each student. Furthermore, while completing my coursework in education at State University, I developed an interactive lesson plan on environmental science that was well-received by my peers and professors. This project not only enhanced my organizational skills but also deepened my understanding of innovative teaching strategies that engage students and promote critical thinking.

I am genuinely enthusiastic about the opportunity to work at Acme Corporation and further develop my teaching skills in a hands-on setting. I am particularly impressed by your commitment to student-centered learning and would love the chance to contribute to your team. I look forward to discussing how my background and enthusiasm for education can support your students' growth and learning. Thank you for considering my application.

Sincerely,

Jordan Smith