

Jordan Avery Thompson

January 16, 2026

Acme Corporation

RE: Internship Mortgage Loan Officer

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Mortgage Loan Officer position at Acme Corporation, as advertised on Indeed. With my strong academic background in finance and hands-on experience in customer service, I am excited about the opportunity to contribute to your team while furthering my understanding of mortgage lending.

During my time at State University, I completed a project where I analyzed mortgage market trends, which allowed me to develop an understanding of the factors influencing interest rates and loan approvals. My research was recognized by faculty members for its depth and practical application, and I presented my findings at the university's annual finance symposium. Additionally, I interned at a local credit union where I assisted loan officers in processing applications and conducting preliminary credit assessments. This experience not only honed my analytical skills but also taught me the importance of thorough communication and attention to detail in the lending process.

I am particularly drawn to this internship at Acme Corporation because of your commitment to customer service and community engagement. I believe my proactive approach and strong interpersonal skills align well with your mission to provide clients with exceptional mortgage solutions. I am eager to bring my passion for finance and my dedication to learning to your esteemed company.

I would love the opportunity to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application. I look forward to the possibility of contributing to your team and learning from your esteemed professionals.

Sincerely,

Jordan Avery Thompson