

# Jordan Lee Thompson

January 16, 2026

Acme Corporation

RE: Internship Nurse Manager

Dear Hiring Manager,

I am excited to apply for the Internship Nurse Manager position at Acme Corporation, which I discovered on your careers page. With a strong passion for nursing leadership and patient advocacy, I am eager to contribute my skills and knowledge to your esteemed organization and support the nursing team in delivering exceptional care.

During my nursing studies at State University, I led a project aimed at improving patient discharge processes in our clinical rotation, which resulted in a 20% reduction in readmission rates for heart failure patients within three months. Collaborating with a multidisciplinary team, I implemented a standardized discharge checklist that ensured comprehensive patient education and follow-up care, demonstrating my ability to take initiative and drive positive outcomes. Furthermore, I organized a peer mentorship program for junior nursing students, fostering a supportive learning environment that increased student retention rates by 15%, showcasing my commitment to developing future nursing leaders.

I am particularly impressed by Acme Corporation's dedication to quality care and innovative approaches in nursing management. I believe that my proactive leadership style and my ability to analyze and improve processes align well with your organization's goals. I am eager to bring my background in nursing and my passion for team collaboration to your team.

I would love the opportunity to discuss how my experiences and vision align with the internship position at Acme Corporation. Thank you for considering my application. I look forward to the possibility of contributing to your team and supporting your mission of providing outstanding healthcare.

Sincerely,

Jordan Lee Thompson