

# Jordan Taylor

January 16, 2026

Acme Corporation

RE: Internship Outside Sales Representative

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Outside Sales Representative position at Acme Corporation, which I discovered on your careers page. With a strong passion for sales and customer engagement, I am eager to apply my skills and contribute to your team's success this summer.

During my time at university, I worked as a sales intern for a local retail company, where I successfully increased product visibility through strategic marketing initiatives. By implementing a targeted social media campaign, I boosted our online sales by 30% within three months. Additionally, I took the initiative to develop a customer feedback program that directly informed our product offerings, leading to a 15% increase in repeat customers. These experiences honed my ability to understand customer needs and tailor solutions accordingly, which I believe will be invaluable in an outside sales role at Acme Corporation.

I am particularly drawn to Acme Corporation's commitment to innovative solutions and exceptional customer service. I am excited about the opportunity to engage directly with clients, understand their challenges, and provide tailored solutions that align with Acme's cutting-edge products. I am confident that my proactive approach and passion for sales will allow me to make a meaningful impact as an intern.

I would love the opportunity to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your esteemed company.

Sincerely,

Jordan Taylor