

Jordan Smith

January 16, 2026

Acme Corporation

RE: Internship Packer

Dear Hiring Manager,

I am excited to apply for the Internship Packer position at Acme Corporation, as advertised on your careers page. With a keen interest in logistics and supply chain management, I am eager to contribute my skills and enthusiasm to your esteemed team. Acme's commitment to excellence and innovative practices in packaging and distribution aligns perfectly with my career aspirations.

During my recent experience as a logistics assistant at XYZ Company, I successfully managed inventory flow in a fast-paced environment, which involved organizing and packing products for shipment. I implemented a new labeling system that reduced packing errors by 30%, enhancing the overall efficiency of the packing process. Additionally, I collaborated with team members to streamline packing operations, which resulted in a 25% decrease in processing time. My ability to work effectively under pressure while maintaining attention to detail ensures that I can meet the demands of the Internship Packer role at Acme Corporation.

I am particularly drawn to the opportunity at Acme because of your innovative approach to sustainable packaging solutions. I am eager to bring my strong organizational skills and proactive mindset to your team, ensuring that all products are packed accurately and efficiently. I am confident that my dedication to quality and teamwork will make a significant contribution to your ongoing success.

I would welcome the opportunity to discuss how my background and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application for the Internship Packer position. I look forward to the possibility of contributing to your team and learning from the best in the industry.

Sincerely,

Jordan Smith