

# Jordan A. Mitchell

January 16, 2026

Acme Corporation

RE: Internship Patent Attorney

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Patent Attorney position at Acme Corporation, as advertised on your careers page. With a strong foundation in intellectual property law and a passion for innovation, I am eager to contribute to your team while further developing my expertise in patent law.

During my time as a legal intern at XYZ Law Firm, I assisted in preparing and filing patent applications, which included conducting prior art searches and drafting claims for various technologies in the biomedical field. One of my key achievements was successfully supporting the prosecution of a patent for a novel drug delivery system, which involved collaborating with engineers and researchers to ensure the application met all legal requirements. This experience sharpened my analytical skills and deepened my understanding of the complexities involved in patent law.

Furthermore, I have completed coursework in intellectual property law at my law school, where I achieved top marks in my patent law class. I worked on a project evaluating the patentability of emerging technologies, which allowed me to engage deeply with the criteria for patentability and the nuances of claim drafting. My ability to analyze and synthesize information quickly would be an asset to Acme Corporation as I assist in navigating the patent process for your innovative products.

I am excited about the opportunity to discuss how my background, skills, and passions align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your esteemed organization and am eager to discuss my application further.

Sincerely,

Jordan A. Mitchell