

Jordan Lee Thompson

January 16, 2026

Acme Corporation

RE: Internship Phlebotomist

Dear Hiring Manager,

I am excited to apply for the Internship Phlebotomist position at Acme Corporation, as advertised on your careers page. With a keen interest in pursuing a career in healthcare and a strong dedication to patient care, I believe this opportunity aligns perfectly with my skill set and career aspirations. I am eager to bring my enthusiasm and commitment to the team at Acme Corporation.

During my time volunteering at the local community health clinic, I had the opportunity to assist licensed phlebotomists in drawing blood from patients. I successfully contributed to a comprehensive health fair, where we collected samples from over 100 attendees in a single day. This experience not only honed my technical skills, such as venipuncture and specimen handling, but also enhanced my ability to communicate effectively with diverse patient populations, ensuring they felt comfortable and informed throughout the process. Additionally, I completed coursework in medical terminology and anatomy, giving me a solid foundational knowledge that I am eager to apply in a clinical setting.

I am particularly impressed by Acme Corporation's commitment to patient-centered care and innovative practices in phlebotomy. I am eager to contribute to your team by applying my knowledge and skills while learning from experienced professionals in the field. I would welcome the chance to discuss how my background, skills, and enthusiasm can contribute to the ongoing success of Acme Corporation. Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

Jordan Lee Thompson