

# Jordan Taylor

January 16, 2026

Acme Corporation  
RE: Internship Plumber

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Plumber position at Acme Corporation, which I discovered on your careers page. As a dedicated student in the plumbing technology program at City Technical College, I am eager to apply my classroom knowledge and hands-on skills within a professional setting, particularly at a respected company like Acme Corporation.

During my studies, I completed a comprehensive plumbing systems course where I gained practical experience in installing and repairing piping systems. I successfully led a team project that involved designing and executing a mock plumbing installation for a residential house. This project not only honed my technical skills but also taught me valuable lessons in teamwork, project management, and the importance of adhering to safety regulations. Additionally, I have worked part-time at a local plumbing supply store, where I developed a solid understanding of plumbing materials and tools, enhancing my ability to assist in installations and repairs effectively.

I am excited about the opportunity to contribute to Acme Corporation while continuing to learn from experienced professionals in the field. I believe that my proactive approach, coupled with my eagerness to learn and grow, aligns well with the values of your team. I would appreciate the opportunity to discuss my application further and explore how I can contribute to the success of Acme Corporation. Thank you for considering my application.

Sincerely,

Jordan Taylor