

# Jordan Lee Thompson

January 16, 2026

Acme Corporation

RE: Internship Quality Control Analyst

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Quality Control Analyst position at Acme Corporation, as advertised on your careers page. With a strong academic background in biology and chemistry, coupled with my practical experience in laboratory settings, I am eager to contribute to your team while further developing my skills in quality control and analytical testing.

During my coursework, I successfully completed a project where I analyzed the effectiveness of various preservatives in food products, which involved meticulous testing protocols and stringent adherence to quality standards. This experience not only honed my attention to detail but also reinforced my ability to work efficiently under pressure. I also interned at a local pharmaceutical company, where I assisted in the implementation of a new quality management system. My contributions resulted in a 15% reduction in deviations reported during internal audits, demonstrating my commitment to maintaining high-quality standards.

I am particularly impressed by Acme Corporation's dedication to innovation and quality in product development. I am eager to bring my analytical skills and passion for quality control to your esteemed team. I believe that my proactive approach and problem-solving abilities will align well with the goals of Acme Corporation. I look forward to the opportunity to discuss how my background, skills, and enthusiasms can contribute to your quality control processes.

Thank you for considering my application. I am excited about the possibility of working with Acme Corporation and would appreciate the chance to discuss my application further.

Sincerely,

Jordan Lee Thompson