

Jordan M. Thompson

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Acme Corporation

RE: Internship Reading Specialist

Dear Hiring Manager,

I am excited to apply for the Internship Reading Specialist position at Acme Corporation, which I discovered through my university's career portal. With a strong passion for literacy education and a commitment to fostering a love of reading in students, I believe I am well-suited for this role. My experience in tutoring and my academic background in education have prepared me to contribute effectively to your team.

During my time as a reading tutor at Riverside Elementary, I successfully improved the reading proficiency of 15 students over the course of a semester. By implementing tailored reading strategies, I was able to increase their reading levels by an average of two grade levels. Moreover, I developed engaging reading materials that catered to diverse learning styles, encouraging my students to not only enhance their skills but also develop a genuine enthusiasm for literature. Furthermore, I collaborated with teachers to create a reading program that integrated fun activities and discussions, resulting in a noticeable improvement in classroom engagement and participation.

I am particularly drawn to this internship at Acme Corporation due to your commitment to innovation in educational practices and your focus on community impact. I am eager to bring my skills in data analysis and student assessment to help enhance your reading programs. I would love the opportunity to discuss how my background and passion for literacy can contribute to the success of your initiatives. Thank you for considering my application; I look forward to the possibility of discussing this exciting opportunity further.

Sincerely,

Jordan M. Thompson