

Emily Johnson

January 16, 2026

Acme Corporation

RE: Internship Restaurant Manager

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Restaurant Manager position at Acme Corporation, as advertised on your careers page. With a strong passion for the culinary industry and a commitment to delivering exceptional customer experiences, I am excited about the opportunity to contribute to your team and learn from one of the leading establishments in the sector.

During my time as a part-time shift leader at Bella's Bistro, I successfully managed a team of ten staff members while overseeing the daily operations of the restaurant. I implemented a new training program that improved staff retention by 20% and reduced onboarding time by half. Additionally, I utilized customer feedback to redesign our menu, leading to a 15% increase in customer satisfaction scores over three months. These experiences have equipped me with the ability to motivate a team, handle high-pressure situations, and enhance operational efficiency, all of which are crucial for the Internship Restaurant Manager role.

I am particularly drawn to Acme Corporation because of your commitment to sustainable practices and community engagement. I believe that my proactive approach to problem-solving and my strong background in team leadership will allow me to make meaningful contributions to your team. I am eager to learn more about your innovative initiatives and how I can support your goals during this internship.

Thank you for considering my application. I am looking forward to the possibility of discussing how my skills and experiences align with the needs of your team. I am excited about the opportunity to grow and contribute at Acme Corporation, and I hope to speak with you soon.

Sincerely,

Emily Johnson