

Jordan Smith

January 16, 2026

Acme Corporation

RE: Internship Sap Consultant

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship SAP Consultant position at Acme Corporation, as advertised on your careers page. With a strong academic background in Information Systems and hands-on experience in SAP environments, I am excited about the opportunity to contribute to your team and help drive innovative solutions for your clients.

During my studies, I had the opportunity to complete a project where I worked with a team to implement an SAP S/4HANA model for a local manufacturing company. My role involved analyzing the existing workflows and proposing enhancements that led to a 20% reduction in process time. This experience not only honed my technical skills but also provided me with valuable insights into how SAP solutions can streamline operations and improve efficiency. Additionally, I interned at XYZ Solutions, where I assisted in configuring SAP modules and conducting user training sessions. This role allowed me to deepen my understanding of SAP functionalities and better appreciate the importance of user experience in successful implementations.

I am particularly drawn to Acme Corporation's commitment to delivering tailored SAP solutions that meet the unique needs of your clients. I believe my proactive approach and strong analytical skills will allow me to contribute effectively to your projects. I am eager to bring my background in SAP and my passion for technology to your esteemed company.

I would greatly appreciate the opportunity to discuss how my skills and experiences align with the goals of Acme Corporation. Thank you for considering my application. I look forward to the possibility of contributing to your team as an Internship SAP Consultant.

Sincerely,

Jordan Smith