

# Emily Johnson

January 16, 2026

Acme Corporation

RE: Internship Supply Chain Manager

Dear Hiring Manager,

I am excited to apply for the Internship Supply Chain Manager position at Acme Corporation, as advertised on your careers page. With a strong academic background in supply chain management and a passion for optimizing processes, I am eager to contribute to your team and learn from industry leaders at Acme Corporation.

During my recent internship with Global Logistics Solutions, I led a project to streamline the inventory management system, resulting in a 20% reduction in excess stock and a significant decrease in holding costs. By collaborating closely with cross-functional teams, I utilized data analysis to identify inefficiencies and implemented a new tracking system that enhanced our order fulfillment accuracy by 15%. Additionally, my academic project on demand forecasting involved developing a model that accurately predicted sales trends, which can be directly applicable to managing supply chain dynamics at Acme Corporation.

I am particularly drawn to the innovative supply chain strategies employed by Acme Corporation, and I am eager to bring my analytical skills and proactive approach to your team. I am confident that my background in project management, combined with my ability to work collaboratively in fast-paced environments, will allow me to make a meaningful contribution as an intern. I would appreciate the opportunity to discuss how my experiences and enthusiasm align with the goals of your organization.

Thank you for considering my application. I look forward to the possibility of discussing my candidacy further and am excited about the opportunity to contribute to the success of Acme Corporation as an Internship Supply Chain Manager.

Sincerely,

Emily Johnson