

Emily Johnson

January 16, 2026

Acme Corporation

RE: Internship Surgical Technologist

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Surgical Technologist position at Acme Corporation, which I discovered through your website. As a dedicated and passionate student currently pursuing my degree in Surgical Technology at City College, I am eager to gain hands-on experience in a renowned facility like yours, where I can contribute meaningfully while furthering my education.

During my academic journey, I have excelled in my coursework, achieving top marks in classes such as Surgical Procedures and Anatomy. Additionally, I completed a hands-on training program where I assisted in over 20 surgical procedures, ranging from orthopedic surgeries to minimally invasive techniques. My ability to maintain sterile environments and my familiarity with surgical instruments has been recognized by my instructors, who noted my attention to detail and quick adaptability in high-pressure situations. Moreover, I volunteered at a local health fair, where I collaborated with a surgical team to provide community education on post-operative care, enhancing my communication skills and reinforcing my commitment to patient-centered care.

I am particularly impressed by Acme Corporation's commitment to innovative surgical practices and its focus on continuous improvement in patient outcomes. I am excited about the opportunity to bring my skills and enthusiasm to your team, and I believe that my proactive approach will contribute positively to your department. I look forward to the possibility of discussing how I can be an asset to Acme Corporation during my internship. Thank you for considering my application.

Sincerely,

Emily Johnson