

Jordan Smith

January 16, 2026

Acme Corporation

RE: Internship Tableau Developer

Dear Hiring Manager,

I am excited to apply for the Internship Tableau Developer position at Acme Corporation, as advertised on your company's careers page. With a strong foundation in data visualization and analytics, I am eager to contribute to your team and help drive impactful insights through Tableau. Acme Corporation's commitment to innovation and data-driven decision-making aligns perfectly with my passion for transforming complex data into clear, actionable visualizations.

During my academic career at the University of XYZ, I successfully completed a project where I developed an interactive dashboard using Tableau to analyze sales data for a local retail business. This dashboard not only streamlined their reporting process but also identified key trends that led to a 15% increase in sales over a three-month period. Additionally, I interned at Data Solutions Inc., where I collaborated with a team to create a comprehensive data visualization tool that reduced data processing time by 30%. My experience with SQL and data cleaning techniques complemented my Tableau skills and helped the team present data in a more user-friendly manner.

I am particularly drawn to this internship at Acme Corporation because of your dedication to leveraging data for strategic advantage. I am eager to bring my technical skills and my commitment to excellence to your team. I would appreciate the opportunity to discuss how my background and interests align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your esteemed organization.

Sincerely,

Jordan Smith