

Jordan Lee Thompson

January 16, 2026

Acme Corporation

RE: Internship Telecommunications Technician

Dear Hiring Manager,

I am excited to apply for the Internship Telecommunications Technician position at Acme Corporation, as advertised on your careers page. With a strong foundation in telecommunications systems and a keen interest in expanding my technical skills, I am eager to contribute to your team and learn from your esteemed professionals in the field.

During my time at the University of State, I successfully completed a project where I collaborated with a team to design and implement a wireless communication network for a local community center. This project not only enhanced my ability to work with various telecommunications equipment, such as routers and switches, but also improved my troubleshooting skills when we encountered unexpected connectivity issues. Additionally, I interned at Tech Solutions Inc., where I assisted in upgrading the infrastructure for a mid-sized business, which resulted in a 40% increase in network efficiency and reduced downtime by 25%. This experience taught me how to balance technical requirements with client needs, ensuring a smooth implementation process.

I am particularly impressed by Acme Corporation's commitment to innovation and its role in shaping the future of telecommunications. I am eager to bring my background in telecommunications and my passion for technology to your team. I look forward to the opportunity to discuss how my skills and experiences align with the goals of Acme Corporation and how I can contribute to your ongoing projects. Thank you for considering my application.

Sincerely,

Jordan Lee Thompson