

Jordan Taylor

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Acme Corporation

RE: Internship Treasury Analyst

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Treasury Analyst position at Acme Corporation, which I discovered through my university's career services portal. With a strong academic background in finance and hands-on experience in financial analysis, I am excited about the opportunity to contribute to your team and support Acme's strategic financial objectives.

During my internship at XYZ Financial Services, I successfully assisted in managing a portfolio of corporate clients, where I analyzed cash flow projections and identified potential liquidity risks. My efforts led to a 15% improvement in the accuracy of cash flow predictions, which significantly aided in decision-making processes. Additionally, I undertook a project to streamline the reconciliation process for our investment accounts, reducing discrepancies by 30% through the implementation of automated reporting tools. These experiences honed my analytical skills and deepened my understanding of treasury functions, which I believe aligns well with the responsibilities of the Internship Treasury Analyst role.

I am particularly drawn to Acme Corporation due to its innovative approach to financial management and commitment to sustainable practices. I am eager to bring my skills in financial analysis, attention to detail, and collaborative spirit to a respected institution like yours. I would welcome the opportunity to discuss how my background, skills, and enthusiasms align with the goals of your team.

Thank you for considering my application. I look forward to the possibility of contributing to Acme Corporation and discussing this exciting opportunity further.

Sincerely,

Jordan Taylor