

Sophia Johnson

January 16, 2026

Acme Corporation

RE: Internship Underwriter

Dear Hiring Manager,

I am excited to apply for the Internship Underwriter position at Acme Corporation, which I discovered through my university's career services website. With a strong academic foundation in finance and risk management, alongside robust analytical skills, I am eager to contribute to your team and learn from industry leaders in underwriting.

During my studies at State University, I excelled in courses related to risk assessment and financial analysis, achieving a top percentile ranking in my cohort. I completed a project where I assessed the risk profiles of various businesses, using statistical tools to evaluate their creditworthiness. This experience honed my ability to analyze data critically and make informed decisions, skills I believe are essential for an effective underwriter. Additionally, I interned at a local insurance agency where I assisted in underwriting small business policies. This hands-on experience allowed me to work closely with underwriters and gain insight into the evaluation processes and criteria used to determine policy eligibility.

I am particularly impressed by Acme Corporation's commitment to innovation in underwriting processes, and I am eager to bring my analytical mindset and proactive approach to your esteemed team. I would appreciate the opportunity to discuss how my background, skills, and enthusiasm align with the goals of Acme Corporation. Thank you for considering my application, and I look forward to the possibility of contributing to your team.

Sincerely,

Sophia Johnson