

Jordan Thompson

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Acme Corporation

RE: Internship Venture Capital Analyst

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Venture Capital Analyst position at Acme Corporation, which I discovered on your careers page. With a strong academic background in finance and hands-on experience in investment analysis, I am excited about the opportunity to contribute to your dynamic team and help identify and nurture innovative startups.

During my time at University, I served as a research assistant for the Finance Department, where I analyzed market trends and startup valuations for a project focused on emerging tech companies. My analysis contributed to a comprehensive report that was later presented to a panel of industry experts, garnering positive feedback and interest in several featured startups. Additionally, I interned at XYZ Ventures, where I assisted in conducting due diligence for potential investments in healthcare technology. This experience allowed me to develop my analytical skills and gain insights into the decision-making process of venture capital, while also building valuable relationships with founders and industry professionals.

I am particularly drawn to Acme Corporation due to its commitment to fostering innovation and supporting entrepreneurs. I believe my proactive approach to research and my ability to assess investment opportunities align well with the goals of your team. I would welcome the chance to further discuss how my background and enthusiasm for venture capital can contribute to your firm's success. Thank you for considering my application; I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

Jordan Thompson