

Emily Rodriguez

January 16, 2026

Acme Corporation

RE: Internship Veterinary Technician

Dear Hiring Manager,

I am writing to express my enthusiasm for the Internship Veterinary Technician position at Acme Corporation, which I discovered on your careers page. As a passionate animal lover and current veterinary technology student, I am eager to gain hands-on experience in a reputable organization like yours, known for its commitment to animal health and welfare.

During my studies at the City College of Veterinary Technology, I have excelled in various coursework and practical labs, achieving top marks in subjects such as animal anatomy and pharmacology. I obtained practical experience through my volunteer work at the City Animal Shelter, where I assisted in administering medications and performing routine physical exams under the supervision of licensed veterinarians. This experience not only honed my technical skills but also deepened my understanding of animal behavior and care, reinforcing my commitment to providing compassionate support to both animals and their owners.

Additionally, I was involved in a collaborative research project focused on improving shelter animal adoption rates, which involved analyzing data and developing outreach strategies. This project allowed me to work closely with a team, improving my communication and teamwork skills—qualities that I believe are essential in a veterinary setting. I am excited about the opportunity to bring my strong work ethic and dedication to animal care to the talented team at Acme Corporation.

I would love the chance to discuss how my background and skills align with the goals of your team. Thank you for considering my application for the Internship Veterinary Technician position. I look forward to the possibility of contributing to your organization and furthering my professional development.

Sincerely,

Emily Rodriguez