

Jordan Smith

January 16, 2026

Acme Corporation

RE: Management Consultant

Dear Hiring Manager,

I am excited to apply for the Management Consultant position at Acme Corporation, as advertised on LinkedIn. With a strong background in business strategy and operational efficiency, I am eager to contribute my skills to a company renowned for its innovative approach and commitment to excellence.

In my previous role at BrightSolutions, I successfully led a project that streamlined the supply chain processes for a major client, resulting in a 20% reduction in costs and a 30% decrease in delivery times. By conducting a thorough analysis of the existing workflows and implementing targeted improvements, I not only enhanced operational efficiency but also significantly improved client satisfaction ratings. Additionally, while working with GreenTech, I facilitated a strategic planning workshop that helped the executive team pivot their business model in response to market changes. This initiative resulted in a 15% increase in revenue within just six months, showcasing my ability to drive impactful business transformations.

I am particularly drawn to Acme Corporation's commitment to fostering a culture of innovation and collaboration. I believe my analytical skills, combined with my hands-on experience in consulting and my passion for helping organizations achieve their goals, align well with your team's objectives. I would welcome the opportunity to discuss how my background, skills, and enthusiasms can contribute to the continued success of Acme Corporation.

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

Jordan Smith