

# Jordan A. Thompson

January 16, 2026

Acme Corporation

RE: Medical Laboratory Technician

Dear Hiring Manager,

I am writing to express my strong interest in the Medical Laboratory Technician position at Acme Corporation, which I discovered on your careers page. With a solid background in clinical laboratory operations and a passion for delivering high-quality patient care through accurate laboratory testing, I am excited about the opportunity to contribute to your esteemed team.

In my previous role at City Hospital, I successfully managed the daily operations of the hematology and microbiology laboratories, ensuring that all tests were performed accurately and efficiently. One of my key achievements was implementing a new quality control protocol that reduced testing errors by 15%, significantly improving the reliability of our results. Additionally, I collaborated closely with physicians to provide timely and relevant laboratory data, which played a crucial role in enhancing patient diagnosis and treatment plans.

Furthermore, I was instrumental in training new laboratory staff on advanced testing equipment and procedures, fostering a culture of continuous learning and adherence to safety standards. My commitment to maintaining an organized and sterile work environment helped the lab achieve a 100% compliance rating during our last inspection. I am eager to bring my technical skills and attention to detail to Acme Corporation, where I believe I can make a meaningful contribution to your laboratory team.

I am enthusiastic about the possibility of discussing how my experience and skills align with the needs of Acme Corporation. Thank you for considering my application. I look forward to the opportunity to speak with you further about how I can contribute to your organization's mission.

Sincerely,

Jordan A. Thompson