

Jordan Mitchell

January 16, 2026

Acme Corporation
RE: Mining Engineer

Dear Hiring Manager,

I am writing to express my enthusiastic application for the Mining Engineer position at Acme Corporation, as advertised on your careers page. With a strong background in mining engineering and a passion for optimizing resource extraction processes, I am excited about the opportunity to contribute to your team and further Acme's commitment to sustainable mining practices.

In my previous role at Greenfield Mining Solutions, I successfully led a project aimed at increasing the efficiency of our mineral extraction process, which resulted in a 15% reduction in operational costs while simultaneously enhancing the recovery rate by 10%. This was achieved by implementing advanced analytical techniques and optimizing the drilling parameters, which not only improved productivity but also minimized environmental impact. Additionally, I played a key role in a cross-functional team that developed a new waste management strategy, reducing the environmental footprint of our operations and earning our site the 'Best Environmental Practice' award from the local mining association.

I am particularly drawn to Acme Corporation due to your commitment to innovation and sustainability in mining. I am eager to bring my expertise in project management and process optimization to your operations. I believe that my proactive approach to problem-solving and ability to collaborate with diverse teams will be beneficial in driving Acme's projects to successful completion.

I would love the opportunity to discuss how my experience and skills align with Acme Corporation's needs. Thank you for considering my application; I look forward to the possibility of contributing to your esteemed team.

Sincerely,

Jordan Mitchell