

Jordan Matthews

January 16, 2026

Acme Corporation
RE: Mortgage Broker

Dear Hiring Manager,

I am excited to apply for the Mortgage Broker position at Acme Corporation, which I discovered on LinkedIn. With a solid background in finance and customer service, I am eager to contribute my expertise in mortgage solutions to your esteemed team. Acme Corporation's commitment to customer satisfaction and innovative lending options aligns perfectly with my professional values, and I am thrilled at the prospect of joining your organization.

In my previous role as a Mortgage Consultant at XYZ Lending, I successfully helped over 150 clients secure favorable mortgage terms, achieving a 95% satisfaction rate based on client feedback surveys. I implemented a streamlined application process that reduced approval times by 30%, allowing clients to close on their homes faster and with less stress. Additionally, I initiated a referral program that increased our client base by 25% within a year, demonstrating my ability to foster relationships and build trust in the community.

Furthermore, my analytical skills have enabled me to assess clients' financial situations accurately and recommend tailored mortgage products that meet their specific needs. I pride myself on my ability to educate clients on the mortgage process, empowering them to make informed decisions. I believe that my proactive approach and dedication to customer service would make me a valuable asset to the Acme Corporation team.

I am very interested in discussing how my background and skills can align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the opportunity to speak with you further about the Mortgage Broker position.

Sincerely,

Jordan Matthews