

Jordan A. Mitchell

January 16, 2026

Acme Corporation

RE: No Experience Astronomer

Dear Hiring Manager,

I am writing to express my enthusiasm for the No Experience Astronomer position at Acme Corporation, as advertised on your website. With a strong academic background in astrophysics and a passion for exploring the mysteries of the universe, I am excited about the opportunity to contribute to your team and further develop my skills in a professional setting.

During my studies at the University of California, I completed a research project focused on exoplanet detection using transit photometry. This experience allowed me to apply theoretical knowledge in a practical environment, as I worked with a team to analyze light curves from Kepler data. I successfully identified potential exoplanets and presented our findings at an undergraduate research conference, where I received positive feedback from faculty members and peers alike. Additionally, I volunteered at the university's observatory, assisting in public outreach and educational programs, which helped me develop strong communication skills and fostered my ability to engage diverse audiences in scientific discussions.

I am particularly drawn to Acme Corporation due to its commitment to innovative research and its emphasis on collaboration. I am eager to bring my passion for astronomy and my dedication to learning to your team. I am confident that my academic achievements, combined with my proactive approach to problem-solving, would allow me to make a valuable contribution as I start my career in astronomy.

I would love the opportunity to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application. I look forward to the possibility of contributing to your esteemed organization.

Sincerely,

Jordan A. Mitchell